

TO EXECUTE THIS REQUEST:  
FAX ONLY **ONCE**. DO NOT SEND ORIGINAL. REQUESTS RECEIVED TWICE MAY BE DUPLICATED.

**1. ACCOUNT INFORMATION**

Indicate if the account is a group account (if not, leave blank):  Group

CLIENT NAME (LAST NAME OR COMPANY/ORGANIZATION NAME) (FIRST NAME) B2BBDS ACCOUNT NUMBER INVESTMENT LOAN NUMBER  
DEALER NAME ADVISOR NAME DEALER # ADVISOR #

**2. DEREGISTRATION / WITHDRAWAL DETAILS**

A. Source of Withdrawal – check one (✓) (MANDATORY)	B. Amount – check one (✓) (MANDATORY)	C. Delivery Instructions – check one (✓)	D. Special Instructions – check only if applicable
<input type="checkbox"/> Cash only – cash settled in B2B Bank Dealer Services (“B2BBDS”) account <input type="checkbox"/> Wire Order – previously placed dealer trade (complete section 3, indicate wire order numbers and cash if applicable) * For net deregistration/withdrawal, gross up redemption to include B2BBDS fee and taxes. ** The mutual fund trade fee does not apply to wire order trades. <input type="checkbox"/> Intermediary – B2BBDS to place trade (complete section 3 for partial deregistration/withdrawal and cash if applicable). *** Subject to a \$25 mutual fund trade fee per trade	<input type="checkbox"/> Full Deregistration/Withdrawal – entire account will be sold (do not complete section 3 if B2BBDS to place trade). <input type="checkbox"/> Gross – Partial Deregistration/Withdrawal \$ _____ (Proceeds will be reduced by applicable taxes and fees) <input type="checkbox"/> Net – Partial Deregistration/Withdrawal \$ _____ (Proceeds will be net of applicable taxes and fees)	<input type="checkbox"/> EFT <input type="checkbox"/> Wire (charge will apply) <input type="checkbox"/> Cheque (mail to client address on file - \$10 fee applies) Default <input type="checkbox"/> Paydown or payout B2B loan <input type="checkbox"/> Payout B2B loan and EFT balance <input type="checkbox"/> Payout B2B loan and wire balance <b>Select one for EFT or wire</b> <input type="checkbox"/> Banking on file _____ Provide bank account number <input type="checkbox"/> New banking - void cheque attached Note: Banking may be subject to verification	<input type="checkbox"/> Apply withdrawal proceeds to Income Plan where minimum is applicable <input type="checkbox"/> Special withholding tax amount _____ %

**3. SELL – ONLY USE FOR MUTUAL FUNDS – Trades are executed by Fund Code only**  
Any trade to be placed by B2BBDS and entered in the section below will be subject to the mutual fund trade fee.

**SERVICE STANDARD FOR MUTUAL FUND TRADING – Trades received in good order will be processed on a best effort basis.**  
To receive same day Net Asset Value, place your trades on Advisor Access (if applicable) or use your Dealer's wire order system.

SELL						
FUND NAME	FUND CODE	AMOUNT TYPE	AMOUNT	WIRE ORDER #	ESTIMATE OF FEES /CHARGES <small>DEALER USE ONLY: (OPTIONAL) B2BBDS DOES NOT VALIDATE THIS SECTION.</small>	ESTIMATE OF TAXES <small>DEALER USE ONLY: (OPTIONAL) B2BBDS DOES NOT VALIDATE THIS SECTION.</small>

AMOUNT TYPE LEGEND – \*Specify an amount

<b>ALL FUNDS</b> A – ALL *D – Dollars *P – Percentage of shares *S – Shares	<b>N\$M MUTUAL FUNDS ONLY</b> F – All shares/units not subject to DSC (also known as M + T free) M – Matured shares/units ONLY T – Shares/units allowed to be redeemed not subject to DSC, and excluding matured shares/units	<b>N\$M LABOUR SPONSORED INVESTMENT FUNDS (LSIFs)</b> B – contributor disabled or terminally ill C – held longer than 5 - 8 years J – death L – free of DSC
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**4. AUTHORIZATION – For Power of Attorney, the documents must be attached.**

CLIENT SIGNATURE (MANDATORY) \_\_\_\_\_ DATE (mm/dd/yyyy) \_\_\_\_\_  
 ADVISOR SIGNATURE (MANDATORY) \_\_\_\_\_ DATE (mm/dd/yyyy) \_\_\_\_\_  
 CLIENT SIGNATURE (IF JOINT ACCOUNT) \_\_\_\_\_ DATE (mm/dd/yyyy) \_\_\_\_\_

**Reconcile trades with the Trade Report and advise us of errors and/or omissions immediately.**  
**Please provide photo ID for non-residents of Canada.**