



# B2B Bank Client Identification Form

Under the Proceeds of Crime (Money Laundering) and Terrorist Financing Regulation

Branch No.	Loan No.	Suff.
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## 1. Client Information and Identification ( Do not photocopy the pieces of ID)

Total number of borrowers: \_\_\_\_\_

Details of **two** pieces of **valid** identification are required.

The client(s) must clearly indicate the Full name as provided on the ID, ID type, ID number, ID Place of issue (jurisdiction), Issuing authority, Issuing country, ID Verification date, Date of issue of the document (if applicable) and the ID Expiry date.

Details of the following are required:

- One piece of Type 1 Documentation and one piece of Type 2 Documentation
- OR**
- Two pieces of Type 1 Documentation

### Type 1 Documentation

- Driver's Licence issued in Canada
- Passport issued by Canadian or Foreign Government
- Certificate of Indian Status - issued by the Government of Canada
- Canadian Permanent Residence Card
- Quebec Health Card (with photo ID and expiry date)
- Identification Card - issued by Province (not available in Quebec)
- Citizenship Card - issued prior to February 2012

**[NOTE: Health Cards in Quebec must be offered by clients - they cannot be requested.]**

### Type 2 Documentation

- Certificate of Canadian Citizenship or Naturalization
- Provincial Health Card (that has no photo and/or expiration date)
- Birth Certificate - issued in Canada only (by the Government, Church issue not accepted)
- Social Insurance Card - issued by the Government of Canada
- Old Age Security Card issued prior to 2008 (contains the SIN of the individual)
- Major Credit Card (bearing the name of the individual and the individual's signature)
- College/University Student ID Card (bearing the individual's name, signature and photograph)
- Firearms Licence - issued federally with photo ID
- NEXUS Card (bearing the individual's name, photograph and passport number)
- CNIB Card
- Canadian Forces Identification Card (bearing the name of the individual, photograph and expiry date)

**[NOTE: Health Cards are not acceptable identification for Manitoba, Ontario, Prince Edward Island or Nova Scotia.]**

Borrowers Last Name		Borrowers First Name	
Date of birth (mm/dd/yyyy)	Country of residence	Citizenship	

### Identity Verification

1. Full name as it appears on ID	Issuing authority	Date of issue (if applicable) (mm/dd/yyyy)
ID Type	ID number	ID Expiry date (mm/dd/yyyy)
ID Place of issue (jurisdiction)	Issuing Country	ID Verification date (mm/dd/yyyy)
2. Full name as it appears on ID	Issuing authority	Date of issue (if applicable) (mm/dd/yyyy)
ID Type	ID number	ID Expiry date (mm/dd/yyyy)
ID Place of issue (jurisdiction)	Issuing Country	ID Verification date (mm/dd/yyyy)



Co-borrowers Last Name		Co-borrowers First Name
Date of birth (mm/dd/yyyy)	Country of residence	Citizenship

<b>Identity Verification</b>		
1. Full name as it appears on ID	Issuing authority	Date of issue (if applicable) (mm/dd/yyyy)
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**2. Third Party Determination Requirement**

Is (are) the loan(s) to be used, in whole or in part, by a person other than the client or by the client on behalf of another person?

No

Yes (If so, complete the "Third Party Identification" section.)

**3. Third Party Identification**

Third party name (Individual or Company)		Third party date of birth (mm/dd/yyyy) (Individual)		Third party citizenship
Third party full address (street # and name, apt. #) (not only a P.O. Box number)			Relationship between client and third party	
City	Province	Postal code	Third party Country of residence	
Third party residence telephone number	Third party cell telephone number		Third party business telephone number	
Third party employer name				Years with employer
Third party employer address				
City	Province			Postal code
Third party employer telephone number	Third party status (examples: employed, unemployed, retired, student)			
Third party Industry/Type of business (examples: entertainment, food service)			Third party detailed occupation (examples: actor, cook)	

**In addition, obtain the following information if the third party is a legal person:**

Incorporation Certificate number	Certificate place of issue (Province/Territory, State/Country)
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**4. Comments**


**5. Signature of Lawyer or Lender's Representative**

I hereby confirm having personally ascertained the identity of the client(s) for loan and guarantee granting purposes on the date shown below. I also declare that having asked the client(s) the question pertaining to third party determination and having completed the above section 3 whenever I had reasonable cause to suspect that the loan(s) could be used by a third party or on behalf of a third party.

I also confirm that the information provided in this report, such as the names, dates of birth and identification details, corresponds in every respect to the information provided on the pieces of original ID that were presented.

Signed on (mm/dd/yyyy)	Name of Lawyer or Lender's Representative	<b>X</b>	Signature
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